

## Joel J. Alexander

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### EDUCATION

**New York University**, New York, NY  
*Master of Science*, Global Affairs, May 2016 GPA: 3.67  
*Concentration:*, International Business and Economics,  
*Relevant Coursework:*, Corporate Finance, Applied Statistics, Political Risk Analysis,  
Emerging Markets, Environmental Finance  
**New York University, Leonard N. Stern School of Business**, New York, NY  
*MBA Coursework Include:* Entrepreneurship, Foundations of Finance  
**Columbia University**, New York, NY  
*Bachelor of Science*, Political Science, May 2014 GPA: 3.0

### EXPERIENCE

**STBI U.S-Russia Internship** EastWest Institute  
Jan 2014 – April 2014 New York, NY

- Conducted and compiled original research using advanced Excel techniques for the U.S.-Russia working group on Afghan narcotics trafficking
- Compiled 4 policy briefing materials, and lead the drafting of substantive policy reference points to be published in the Weapons of Mass Destruction report
- Assumed responsibility for monitoring and reporting on the burgeoning Ukrainian Revolution to the Executive Board company clientele

**Executive Affairs Internship** Asia Society  
Oct 2013 – Dec 2013 New York, NY

- Coordinated with 4 global offices by working closely with the President and Vice Presidential staff to address the new strategies for expanding the organization
- Assisted with administration and editorial work, including research, proof reading and original content generation
- Managed database of 13 past global programs along 4 corporate divisions consolidating and streamlining information flow
- Oversaw and developed improvements in internal organization and event planning, ultimately producing a benchmark document pinpointing best practices and identifying new models.

**Franklin Williams and Development Internship** Council on Foreign Relations  
June 2013 – Aug 2013 New York, NY

- One of two selected individuals each term to be involved with tasks such as, program coordination, substantive business writing, research, and budget management
- Supervised donor relations through research on prospective donors, drafted and edited donor correspondences, and built donor profiles
- Assisted with foundation research by producing an executive memorandum for the Director of Development focused on uncovering potential funding opportunities to boost the current \$24 million dollar grants/contributions endowment

**LEADERSHIP**

Vice President of NYUs Society of International Business and Development (May 2015 – Present)

Award of Appreciation as Panelist for Kingsborough College Reads Event (May 2015)

Member of NYU Stern Emerging Markets Association (Jan 2015 – Present)

Active Member of Columbia Universitys Financial Investment Group (Sept 2013 – May 2014)

Delegate for Columbia Universitys Model United Nations Travel Team (Sept 2013 – May 2014)

Columbia University Model United Nations Conference; Best Delegate Award (Boston, MA) (Oct 2013)

ABRCMS Presentation Award: Genomics & Genetics; (St. Louis, MO),(San Jose, CA) (October 2011 – Nov 2012)

President of Phi Theta Kappa Honors Society (Sept 2010 - Sept 2011)

**COMPUTER SKILLS**

**Languages:** Russian (Proficient)

**Computer Software:** Microsoft Office — Word, Excel, PowerPoint, Outlook), Bloomberg Terminal, R(Studio), Python, Capital IQ, L<sup>A</sup>T<sub>E</sub>X.