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YOUR REFERENCE	OUR REFERENCE	PROJECT / REFERENCE	DATE
—	—	SINTE _X	3rd June 2026

Dear all,

Here is the `sintefletter` class. This class allows you to write letters in the SINTEF reference template from \LaTeX with minimal effort.

The class inherits from the generic `sintefdoc`; see its documentation for language and custom-data settings.

To set up the headings, insert the command `\frontmatter` right after `\begin{document}`.

Some commands are available to set the fields in the first page's header:

`\recipient` the recipient's address;

`\yourref` the recipient's reference;

`\ourref` SINTEF's reference;

`\project` SINTEF's project code.

The date is set with the standard `\date` command.

Best regards

Federico Zenith